

American Society for Clinical Laboratory Science – North Dakota

ASCLS ND SPRING BOARD MEETING

DATE & Time: Thursday May 8th, 2025

LOCATION: zoom

Board Members: Sharon Reistad, Samantha Peterson, Tammy Windish, Jessica Fry, Heather Mayers, Katie Kucera, Alissa Feickert, Michelle Steiner, Raelyn Brang

Invited Guests: Mary Coleman, Shannon Jongeward, Alice Hawley, Brooke Solberg, Allison Waswick

Attendance: Grand Forks State Meeting: Mary Coleman, Alice Hawley, Samantha Peterson, Heather Mayers, Sharon Reistad, Brooke Solberg, Allison Waswick

Zoom: Jessica Fry

Agenda	Agenda Item	Person Responsible	Minutes
I.	Call to Order & Roll Call	Sharon	The meeting was called to order by Sharon Reistad.
II.	Minutes Approval: Feb 10, 2025	Sharon	Motion to approve the minutes was made by Sharon Reistad and seconded by Heather Mayers. <i>The motion carried.</i>
III.	Treasury Report (S)	Jessica	
IV.	Items to cover: State meeting 2026: Scholarship application Dev. Professional application	Alice Raelyn Raelyn	Developing Professional Appointment Maya Orvis, undergraduate student at the University of North Dakota, will begin her senior year in May. Motion: Heather Mayers Second: Samantha Peterson <i>Motion carried.</i> Bonnie Reily Scholarship Award Recipient: Abigail Meier Award Amount: \$500 Motion: Heather Mayers Second: Jessica Fry <i>Motion carried.</i> 2026 Fargo State Meeting Planning • Emphasis on consistency across all state meetings • Proposed format: Leave mornings open for travel; schedule one speaker per hour • Anticipated attendance: 40 participants • Institutional rate: \$2,000 • Note: The Air Force requires at least one year of advance notice to include the event in its budgeting process

V.	Standing Committee Updates	(see below)	National Committee Involvement. If you are interested in participating in the membership video initiative or learning more about national committee opportunities, please contact Mary Coleman, who serves on the national membership committee.
VI	Membership –	Samantha	
VII	Bylaws	Shannon	
VIII	Leadership Academy	Jessica	Region V Meeting Support ND will cover costs for both the beginning and end of the Region V meetings. Additionally, gas expenses for travel to the retreat will be reimbursed.
IX	Region V Symposium-	Alice, Tammy, Sam	
XI	Ascending Professional	Alissa	
XII	Newsletter	Samantha	Thank you all for your help with submissions! The next issue is scheduled for release on June 15th. If you're interested in contributing, please consider submitting an article—we'd love to feature your voice.
XIII	Website	Jessica	
IVX	Other new business:		Thank you to Alice Hawley for organizing a successful Region V meeting.
XV	Nominations	Katie	Nominations Update Katie is currently in Germany and has sent all the nominations to Samantha Peterson for follow-up.
XVI	Adjourn		The meeting was adjourned by Sharon Reistad.